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MEMORANDUM FOR: Director of Administration

15 November 1955

THROUGH

Deputy Project Director

SUBJECT

: Administrative Plan

I have received but have had time only to glance through the administrative plan submitted by you as annex 2 to the over-all project plan. I have not studied your annex with sufficient care to know whether a part of it may be copied as a separate paper on policies and procedures concerning the overseas movement of personnel in a form suitable for dissemination to centractors. If not, I assume you have the preparation of such a paper on the agenda. I would appreciate if you would let me know at our next staff meeting by what date such a paper may be expected.

RICHARD M. BISSELL, JR.
Project Director

RMB:djm 1-Addressee

2-RMB Chrono

3-Project Subject - first

4-Project Chrono

5-Project Reading

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